

# RECORD OF PROCEEDINGS

The Regular Meeting of the Meeker Town Board was held Tuesday, October 18, 2016 at Town Hall.

## Members Present

Mayor Pro-Tem  
Trustees

Gerloff  
Conrado  
Day  
Gutierrez  
Kindall  
Creecy  
Halandras

Absent

## Town Staff Present

Administrator  
Attorney  
Town Clerk  
Chief  
PW Superintendent  
Liquor Clerk  
Admin. Assistant

Meszaros  
Massih  
Cook  
Hervey  
Overton  
Sizemore  
Tupy

Citizens Present: Turner, Nikki; Vieyra, Alberto; Amick, Bob

## CALL TO ORDER

Mayor Pro-Tem Gerloff called the meeting to order at 7:00 p.m. and lead the Pledge of Allegiance.

## ROLL CALL

Board members present: Conrado, Day, Gutierrez, Kindall. Absent: Halandras, Creecy

## APPROVAL OF THE AGENDA

Mayor Pro-Tem Gerloff asked for changes to the agenda. A motion was made by Trustee Gutierrez to accept the agenda as presented. Second by Trustee Day. All ayes. Motion carried.

## RATIFICATION OF CHANGE TO PREVIOUSLY APPROVED SEPTEMBER 20, 2016 MINUTES

Administrator Meszaros noted that there was an issue with the Rec District in the approved minutes dated September 20, 2016; he stated that he made an inaccurate statement about the Rec Center budgeting for Better City's new facility and was asked by the Rec District to remove the statement from the minutes and the Town's webpage. The statement was removed and Trustee Gerloff was going to bring the item up at this meeting.

Attorney Massih stated that the Town needs to adopt a procedure on how to deal with this sort of situation, after discussion a motion was made by Trustee Kindall to wait to post the minutes on the Town of Meeker's webpage until the minutes are signed off of by the Mayor and to notify all board members of a discrepancy if one occurs. Second by Trustee Gutierrez. All ayes. Motion approved.

## APPROVAL OF THE PREVIOUS MINUTES

Liquor Sizemore pointed out the dates did not match on the minutes. A motion was made by Trustee Conrado to approve the minutes of October 4, 20016 with corrections made to change the date to October 4, 2016. Second by Trustee Day. All ayes. Motion carried.

## APPROVAL OF MONTHLY DISBURSEMENTS

Mayor Pro-Tem Gerloff inquired if all of the grants were completed; Clerk Cook stated no that a couple businesses ran into issues, without having the grant paperwork in front of her she believed they have until October 20th for the deadline; which allows the Town to get everyone funded in 2016.

Clerk Cook also reported that Rocky Mountain Hair Benders completed their grant, they were awarded \$3,500 and used \$2,949.50; leaving \$550.05 leftover. During the installation one of their windows broke and they are

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inquiring if it is possible to receive the full amount of \$3,500 to help with the cost of the broken window. After discussion the board agreed to pay the full amount to help with the broken window. A motion was made by Trustee Day to approve the disbursements dated October 18, 2016. Second by Trustee Conrado. Aye: Conrado, Day, Kindall Abstain: Gutierrez. Motion carried.

### **PUBLIC PARTICIPATION**

None.

### **STAFF UPDATES**

PW Superintendent Overton stated that water usage is coming down and it never hit 50 million gallons this summer, Public Works is working on disconnecting services off the flow line and working on changing over with the new line to hospital, there are a lot of locates and a lot of pump house problems. Administrator Meszaros stated that in order make the pump house run more smoothly it will take the new meter to be installed and he stated they are working on the installation as quickly as they can but it could still take two to three weeks.

Chief Hervey noted that stats for the month of September are included in the packet, there were 187 calls for service which is a pretty normal month with nothing really big happening; on Monday the Department hired Shane Amick as new officer and stated that he is happy to have a full staff again.

PW Superintendent Overton annotated that he would like to know what is to be done with the grand stands that are in Ute Park, the board recommended that it should be discussed as a whole when all members are present.

Liquor Clerk Sizemore noted that last month there was a class that was offered to get OI' Crows and Blanco Cellars certified for tastings.

Clerk Cook reported that there was nothing out of the ordinary going on.

### **NEW BUSINESS**

Request from DACIA, INC dba "Mexican House" for a Liquor or 3.2 Percent Beer License renewal at 624Market Street. Mayor Pro-Tem Gerloff opened the Public Hearing at 7:25pm. Liquor Clerk Sizemore reported that there have been no alcohol related calls at this address and staff recommends approval. Hearing no questions Mayor Pro-Tem Gerloff closed the public hearing at 7:26pm and called for a motion to approve the Request from DACIA, INC dba "Mexican House" for Liquor or 3.2 Percent Beer License renewal at 624 Market Street. Moved by Trustee Kindall. Second by Trustee Conrado. All ayes. Motion carried.

### **MAYOR'S REMARKS**

Mayor Pro-Tem Gerloff inquired on the financial statement that some of the percentages are in the three digits; Clerk Cook stated that more than likely it's ok to go over on a line item but not on the department line on the bottom.

### **TOWN MANAGER'S REPORT**

Administrator Meszaros reported that Chris Hale will be at the next meeting to talk about the Town's road evaluations and projects, Brad McCloud will be here as well to give updates on the Rio Blanco Water Conservancy reservoir project, and on the November 15th meeting Olsson & Associates will be attending to discuss the water pump house and electricity.

### **TOWN ATTORNEY'S REPORT**

Attorney Massih reported that the Board needs to have a discussion about Sheepdog Trials; after reviewing the code further it has come to her attention that the storage location Sheepdog is using on 3rd and Cleveland, the code does not allow for this, we have notified the Sheepdog Board and have given them 30 days to remove the

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storage containers. The Town has received complaints from the adjacent landowner regarding the storage. Executive Director Cunningham was not present but previously stated that there are two factors that will not allow them to move the container within the 30 days, one finding a suitable alternate storage location and two many of the key leaders are tied up in hunting season right now.

PW Superintendent Overton brought up the fact that Sheepdog's panels are also being stored on Town property. Trustee Gutierrez questioned what the situation is with the grand stands that Sheepdog used this summer as they are still out at Ute Park; Administrator Meszaros stated that CIRSA reported they are not an engineered design and we should not have them on the Town property.

After further discussion, the board agrees to extend the moving date of the storage containers on 3rd Street & Cleveland from November 6, 2016 to December 13, 2016, this date also includes moving the panels, Sheepdog's should communicate with PW Superintendent Overton on the upper end storage location for them. The Board of Trustees also agreed that the grand stands need to be removed as soon as possible.

Moving on, Attorney Massih reported that the Board of Trustees also needs to set a procedure for permit applications that pertain to Town property where the owner is properly identified and the lessee is properly identified. Trustee Day had been requesting to see the permit for ERBM's project at Town Park, the permit does not clearly list who is the owner or the lessee, Trustee Day has concerns that a few years down the road the Town could be held to that permit. The final consensus of the Board is to make sure that everyone is properly identified in any permit and to make sure the Town receives a copy of the permit. Attorney Massih added that she would reach out to Sean VonRoenn at ERBM and add an amendment to the lease agreement requesting a copy of any permits.

PW Superintendent commented that he would like to add that the Town is being blamed for holding up the fiber optic project, Mr. Overton stated he drove around and looked at all of the fiber boxes in town and had not heard from Blake Mobley, he states there is a lot of sporadic installations across town; PW Superintendent Overton also stated that they will start putting the phone lines underground at Ute Park and WREA is letting us use their trencher.

### **ADJOURNMENT**

Mayor Halandras adjourned the meeting at 8:15 p.m.



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Rodney Gerloff, Mayor Pro-Tem

Attest:



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Amy Turly, Admin. Assistant