

The Regular Meeting of the Meeker Town Board was held Tuesday, May 3, 2011 at Town Hall.

Members Present	Mayor	Etheridge
	Trustees	Conrado Gerloff Halandras Strate Thomson
	Absent	Cook
Town Staff Present	Administrator	Day
	Attorney	Viscardi
	Projects Manager	Holeyfield
	Clerk	Cook
	Police Chief	Hervey
	PW Superintendent	Overton
	Liquor Clerk	Sizemore
Citizens Present	RB Herald Times	Niki Turner
	Meeker Hotel & Cafe	Lynn Carroll
	Chamber of Commerce	Margie Joy
	Melinda Parker, Michelle Morgan, Sam & Ginny Love, Wade, Marnell & Grace Bradfield, Johnny Arrington, Sparky Pappas, Kensie Turner, Wendy Gutierrez, Gerald & Twyla Morris, Travis & Charlie Day, Kale & Stacy Burke, and Bob Lange and Son, Pake and Heather Burke	

CALL TO ORDER

Mayor Etheridge called the meeting to order at 7:00 p.m.

ROLL CALL

All Board members were present with the exception of Trustee Cook.

APPROVAL OF THE AGENDA

Mayor Etheridge asked for changes to the agenda. A motion was made by Trustee Halandras to accept the agenda as presented. Second by Trustee Strate. All ayes. Motion carried.

APPROVAL OF THE PREVIOUS MINUTES

A motion was made by Trustee Thomson to approve the minutes of April 19, 2011 as corrected. Second by Trustee Halandras. All ayes. Motion carried.

APPROVAL OF VOUCHERS

Administrator Day pointed out the vouchers included a deposit of one-half of the total payment of \$42,000.00 to purchase the new baler for the recycling center. Day explained the remaining payment would be made once the baler is installed around the 16th of May. Trustee Thomson asked if installation fees were additional, Day replied the price included installation and delivery. Trustee Strate made a motion to approve the vouchers dated April 30, 2011. Second by Trustee Conrado. All ayes. Motion carried.

PUBLIC PARTICIPATION

Administrator Day disclosed that she has a conflict of interest regarding the Destination Imagination team and

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the request regarding the Meeker United Methodist Church and left the room. Projects Manager, Joe Holeyfield declared a conflict of interest with the Meeker United Methodist Church and excused himself from that discussion.

Gracie Bradfield with the Destination Imagination team addressed the Board informing them they had earned a spot in the Global Finals to be held in Knoxville, TN along with 30 other countries and approximately 14,000 participants, explaining the exercise they would be attempting at the competition and asked the Board if they would consider donating to the team for travel expenses. Mayor Etheridge stated the Board had donated \$500 to Destination Imagination in the past. Trustee Halandras suggested the Board donate the same amount this year. The Board concurred to donate \$500.

Michelle Morgan addressed the Board requesting a public hearing be set to consider moving the Methodist Church to Ute Park. Ms. Morgan explained the move would be completed in two phases, first to temporary storage on the Park Avenue entrance until WREA completes burying the electric transmission lines in the park, allowing the Sheepdog Trials to complete and then moving the church across the park to a permanent location if weather allows this fall.

Mayor Etheridge explained a public hearing would be required to consider the request as it would alter the Master Plan for Ute Park. The Board concurred to set a public hearing for May 17, 2011.

Margie Joy representing the Chamber of Commerce asked the Board if they would consider moving the June 7, 2011 meeting to a different night to allow the Board to participate in the 350 Project the Chamber is sponsoring that evening. Joy explained the 350 Project is intended to educate citizens on the value of shopping locally. The Board concurred to move the meeting to Monday, June 6, 2011.

Bob Lange of 835 Sulphur Creek Road reminded the Board of a discussion during the construction of the round-a-bout and presented them a preliminary map of how trails could be improved in the Ute and Sulphur Creek Road areas. Lange said he would be providing the trail map to ERBM Recreation and Park District, Rio Blanco County and the School Board. Mayor Etheridge said there has been some recent momentum from the Rec. District on trail improvements and thanked Mr. Lange for his involvement. Trustee Thomson commented that there was no money budgeted for this type of project in 2011 but with a timeline and more detail it could be included in the 2012 budget discussions. Administrator Day said it was good timing as the Rec. District is currently preparing their master plan.

DEPARTMENTAL UPDATES

Public Works Superintendent Overton reported that during the month of April his crew completed routine maintenance, painted the pump houses, trimmed trees and bushes growing into the alley ways and chipped those trimmings. Trustee Gerloff asked if a cost analysis could be prepared on what it cost the Town to provide the chipping service. Overton replied that it could be done.

Police Chief Hervey reported his department had a total of 180 calls for the month of April, including eight traffic and six criminal summonses, nine arrests and several of his officers attended training commenting that it was nice to have a full staff again allowing for training without hitting the overtime budget.

Projects Manager Holeyfield reported that he had been working on a survey for the Main St. elementary school and requested the Board look it over and get back to him by the end of the week with any comments or suggestions. Mayor Etheridge asked how the survey would be distributed. Administrator Day replied it would be distributed to 25 or 30 senior citizens, over a certain age, that still live in their homes adding the survey would most likely be delivered and picked up by hand so there would be an opportunity to explain the purpose and answer any questions. Trustee Halandras suggested once it is finalized it be published in the newspaper as everyone's comments count. Day said the RFI summary would be published the following week.

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Holeyfield also reported that the washer and dryer had been installed at the dog pound; a high water guide to inform people of what to do in a flood had been prepared by the county and would be distributed to residents along the river; summer employees had been hired, two for the parks and one for streets and the light bulbs from the replacement project were almost gone.

NEW BUSINESS

Consideration of request from Meeker Hotel & Café LLC for renewal of Hotel and Restaurant Liquor License and change of Manager Registration. Liquor Clerk Sizemore reported regarding the renewal there had been nine calls for service at the address, none related to alcohol, the application was complete and fees paid. Regarding the change of Manager Registration Lynn Carroll was present and had been working in that capacity for some time, the application was complete, the Town received a clean criminal history for Lynn and it was staff's recommendation to approve both requests.

Trustee Thomson made a motion to approve the renewal for Meeker Hotel & Café LLC Hotel and Restaurant Liquor License. Second by Trustee Strate. All ayes. Motion carried.

Trustee Gerloff made a motion to approve the Manager Registration of Lynn Carroll. Second by Trustee Strate. All ayes. Motion carried.

Bid award for Meeker Town Hall Mechanical Upgrade Project – Heating and Cooling upgrades. Administrator Day stated the Town received four bids with the lowest being Climate Control Co. in the amount of \$274,580.00 adding that during the walk thru it was brought to everyone's attention that the existing hot water piping should be insulated and was not included in the original specifications. The engineer invited the contractors to submit the cost as an additional alternate for that work with Climate Control's coming in at \$6,750.00 making them the lowest bidder including the alternate. PM Holeyfield contacted the references provided by Climate Control and every one gave the company high marks. Day added the engineer had gone through the entire bid with Climate Control and it is staff's recommendation to accept the low bid.

Trustee Thomson made a motion to accept the low bid of \$274,580.00 and the alternate in the amount of \$6,750.00. Second by Trustee Strate. All ayes. Motion carried.

Consideration of joint meeting with Rangely Board of Trustees and Rio Blanco County Commissioners on May 31, 2011. Administrator Day said the prior meeting had been in Rangely last fall and recommended meeting May 31st at the Main St. Elementary School. The Board concurred.

MAYOR'S REMARKS

None.

TOWN MANAGER'S REPORTS

Administrator Day reported she had spoken with Mr. Kinney regarding the asbestos report on the Main St. Elementary School and he would charge \$200.00 plus \$100.00 travel from Grand Junction to meet with the Board. The Board agreed to get their questions together and send them as well as the Town's report to Mr. Kinney for his review then schedule a meeting with him in a workshop setting possibly mid June.

Administrator Day informed the Board she and Chief Hervey had met with Rio Blanco County and the Town of Rangely regarding the 800 millahertz radio conversion where they discussed hiring someone to write a joint grant to help each entity pay for some of the expense to convert to this system. Day said they figured it would cost each entity approximately \$600.00 for the grant writer. Day said the Town would only be converting the Police Department as it made no sense to switch the public works radios and that she has heard talk of the State charging a fee for each piece of equipment used. She added that Rangely's Town Manager, Peter Brixius, said it cost them about \$400,000.00 per year to provide their own dispatch center. The Board concurred to

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collaborate with the Town of Rangely and Rio Blanco County to apply for a grant.

TOWN ATTORNEY'S REPORT

None.

OTHER BOARD BUSINESS

Administrator Day said she had talked to Peter Brixius about a shop at home campaign the Town of Rangely had conducted and he felt it had boosted the local businesses and has carried over in his community. Day said that Brixius has shared the program with her and asked for permission to coordinate with the Chamber of Commerce to possibly sponsor the program. The Board concurred.

Trustee Halandras suggested while looking at trails one be considered from where Robert Street dead ends into Sage Hills as there is no good way for pedestrians or cyclists into Sage Hills from downtown without walking around and up Sulphur Creek Road.

ADJOURNMENT

Mayor Etheridge adjourned the meeting at 8:17 p.m.

§Mandi Etheridge, Mayor

Attest:

§Lisa Cook, Town Clerk