

The Special Meeting of the Meeker Town Board was held Friday March 19, 2010 at Town Hall.

Members Present	Mayor	Etheridge
	Trustees	Gerloff Omer arrived later Strate Cook
Members Absent		Mills Halandras
Town Staff Present	Town Administrator	Day
	Town Attorney	Viscardi

CALL TO ORDER

Mayor Etheridge called the meeting to order at 5:05 p.m.

ROLL CALL

All present except Trustees Mills, Halandras, and Omer (Trustee Omer joined the meeting after the Executive Session).

ADJOURNMENT TO EXECUTIVE SESSION

Attorney Viscardi asked the Board to adjourn into an Executive Session pursuant to C.R.S. 24-6-402(4) to discuss the possible purchase and acquisition of real estate to assist with the roundabout construction on Sulphur Creek Road and the intersection with Ute Road.

A motion was made by Trustee Gerloff to adjourn the special meeting and move into an Executive Session, seconded by Trustee Strate. All ayes, motion carried.

At 5:39 p.m. the meeting was reconvened. Attorney Viscardi stated the Executive Session concerning the acquisition of the property for the roundabout on Sulphur Creek Road and Ute Road was concluded and inquired if the Board had concerns regarding the discussions during the executive session with none noted. He added for the record, Trustee Omer joined the open meeting at 5:40 p.m. Mayor Etheridge asked for questions or comments regarding the roundabout project and asked Administrator Day to summarize the issue. Day stated the Town had received a cost proposal to purchase the 1/10 of an acre needed to construct the roundabout on Sulphur Creek Road. She stated after reviewing the price, staff was recommending an appraisal (or similar study be conducted by a qualified person). She said that she had contacted a firm that does such studies and had been told the cost would be \$1,000.00 to \$1,500.00. Day stated she did not have a complete scope of work yet, but would obtain it and let the Board see the scope of work. She added it looked as if the budget was adequate and the Town could afford the appraisal and explaining she felt it was important for the Town. Mayor Etheridge asked for questions or comments with Attorney Viscardi stating the appraisal would not be a full appraisal. He explained an appraiser would look at the property and provide a report about the fair market value of the land. Mayor Etheridge stated she felt it was the Town's due diligence to ensure any land acquisition was done correctly and fairly and the Town pays fair market value; agreeing with Staff's recommendation for an appraisal.

A motion was made by Trustee Strate to approve Staff's recommendation; to obtain a market valuation of the 1/10 of an acre to be acquired, the report cost within a range of \$1,000.00 to \$1,500.00. Seconded by Trustee Cook. All ayes, motion carried.

Box Culvert Update: Trustee Gerloff stated the construction traffic for the installation of the box culvert was going through the bus garage parking lot and not knowing how much construction was left after the box culvert was installed, he inquired if it was going to be a feasible route to move equipment? Day stated the school board was planning to have construction traffic come in the other way. She also provided an update on what was taking

Special Meeting of the Town of Meeker – March 19, 2010

place in the construction area. She stated there was some corrective working being done on the sewer line and construction of the box culvert was progressing, adding the piers were being installed and as of March 18, 2010, they were holding more of a load than previously expected which was excellent news. Day stated Public Works Superintendent Russell Overton had recently met with the school district and the sanitation district to go over the plans, explaining they will have to excavate underneath the Town's water line (for the corrective work on the sewer line to the new school) and is concerning since it will be the second time the line has been exposed. Day stated the Town would have their own geo-tech engineer onsite to ensure the compaction meets the compaction requirements for Ute Road. Trustee Omer inquired as to where the excavation would be in relation to the water line, with Day showing the Board where the water line was located and where the sewer line would be running from the new school.

Ute Road Plans: Day stated the plans for Ute Road should arrive Monday, March 22, 2010 and Staff would be reviewing the plans with all the entities during the week. She added the plan is to have all final comments to Rob (Stantec engineer) by Monday, March 19, 2010, and he would have the plan corrected and completed by March 31, 2010 and shipped (Fed Ex) to the Town. She went on to say the plans should be available to the contractors April 5, 2010 with the mandatory pre-bid walk through April 7, 2010 and bids due April 15, 2010. She stated the Board would award the bid at the April 20, 2010 BOT meeting and construction would need to begin by May 3, 2010. She stated currently seven contractors were interested in the project.

OTHER BOARD BUSINESS

CML Conference: Day stated the CML conference would be held on June 22 ó 25, 2010 in Breckenridge, Colo. and if any of the Board wanted to attend to let her know, adding the Town paid all expenses. Mayor Etheridge added there were presentations for board members, trustees, mayors, town administrators, lawyers and town clerks.

April 6, 2010 Board of Trustees Meeting: Day inquired if the Board could move the April 6, 2010 Board of Trustees meeting to Monday April 12, 2010? She explained the intern who did most of the work on the conceptual drawings for the elementary school (to be presented at the April 6, 2010 meeting) only had Monday's off from college. She added Mr. Sales had stated it wasn't mandatory for the intern to do the presentation, but felt a great deal of work had been put into it and would like for her to be present. Day stated there currently were no conflicts with the April 6th agenda. The Board concurred to move the April 6, 2010 Board of Trustees meeting to Monday, April 12, 2010. Trustee Omer inquired if the presentation could be held earlier (i.e. 6:00 p.m.) with Day stating it was a good idea and would inquire, adding the board meeting could be afterwards. The Board concurred to meet at 6:00 p.m. on April 12, 2010.

Public Works Interviews: Day stated public works interviews (for Dave Henderson's position) would be held the following week (March 29 ó April 2, 2010) if any of the Board members would like to sit in. Day stated she would let them know the day and time, and six people would be interviewed. She added it would possibly be over a two evening period rather than one evening as there was so many applicants.

ADJOURNMENT

Mayor Etheridge adjourned the Special Meeting at 5:50 p.m.

Mandi Etheridge, Mayor

Attest:

Special Meeting of the Town of Meeker – March 19, 2010

Lisa Cook, Town Clerk