

The Regular Meeting of the Meeker Town Board was held Tuesday, June 1, 2010 at Town Hall.

Members Present	Mayor	Etheridge
Trustees		Gerloff
		Halandras
		Cook
		Conrado
		Strate
		Omer
Town Staff Present	Town Administrator	Day
	Town Planner	Smith
	Town Clerk	Cook
	Chief of Police	Hervey
	Public Works Super.	Overton
	Town Attorney	Viscardi
	Admin. Assist.	Niemi
Citizens Present	Nikki Turner	RB Herald Times
	Tom Boas	Columbine Home Health
	Oran Rundberg	Planning Commission appointee

CALL TO ORDER

Mayor Etheridge called the meeting to order at 7:00 p.m.

ROLL CALL

All Trustees present.

APPROVAL OF THE AGENDA

Mayor Etheridge asked if there were any changes to the agenda with Attorney Viscardi adding an Executive Session pursuant to C.R.S. 24-6-402 (4)(c) under the Open Meeting Act to discuss a confidential matter involving the Police Department.

A motion was made by Trustee Cook to approve the agenda with the addition of an Executive Session, seconded by Trustee Strate. All ayes, motion carried.

APPROVAL OF THE PREVIOUS MINUTES

Mayor Etheridge asked for changes or revisions to the minutes of May 18, 2010. Trustee Conrado stated on page three under the section of Consideration of Re-appointment of Martha Griffin to the Planning Commission he voted nay.

A motion was made by Trustee Gerloff to approve the May 18, 2010 minutes with the noted revision, seconded by Trustee Conrado. Ayes ó Trustees Omer, Cook, Conrado, Strate and Gerloff. Trustee Halandras abstained, motion carried.

APPROVAL OF VOUCHERS

Mayor Etheridge asked for questions or comments regarding the revised set of vouchers dated May 31, 2010. Trustee Halandras inquired about Item #67 under the General Fund ó Martinez Western Constructors, Inc. asking if any progress had been made on the project? Administrator Day stated a great deal of progress had been made. Public Works Superintendent Russell Overton added the storm drain was almost complete, all electrical, plumbing and cable television cables had been moved; curb and gutter was about 50 percent completed and the project was ahead of schedule. Trustee Omer inquired if the amount was the first payment; with Day replying it was a progress payment for work done up to May 26, 2010. Mayor Etheridge inquired about Item #32 under the Water Fund - Timberline Electric ó Annual iGlobal Care Software Support Renewal, asking what it was for. Mr. Overton stated it was the annual software fee for the computer operating system for the Townsøwater systems.

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A motion was made by Trustee Omer to approve the revised set of vouchers dated May 31, 2010, seconded by Trustee Halandras. All ayes, motion carried.

MONTHLY DEPARTMENT HEAD UPDATES

Public Works: Mayor Etheridge thanked Mr. Overton and the PW Staff for all their hard work on the recent water issue. Trustee Halandras inquired as to what happened as he was out of town. Mr. Overton explained there was cloudy water in certain parts of Town and may have been due to stagnate water in a section of the water main, due to low usage during the winter months. He went on to explain the fire hydrants are flushed every spring which normally moves the water through the mains which normally takes care of such problems and added it is unknown if that was the actual problem this time. He explained that the chlorination levels remained constant and within range, that the Colorado Department of Health had been notified and was in agreement that the water was not contaminated by bacteria or the chlorine levels would have dropped and the water was safe to drink. Trustee Omer clarified it wasn't due to a pipe break, with Mr. Overton stating there was a pipe break the same day but was not related to the cloudy water issue because it was a service line and the water was cloudy prior to the break. Mr. Overton further reported that the Sage Hills water tank should be finished next week and the painters had started on the tank on 7th Street. He stated the PW Staff had finished the AMZ work, and that a contractor had placed mag. chloride on the alleys. Trustee Halandras inquired if the water tank work was on schedule with Mr. Overton replying yes even though there was more welding than expected on the Sage Hills tank. Trustee Gerloff asked Mr. Overton to explain why every alley was mag. chlorided each year with Mr. Overton explaining it helped with dust and weed control as well as preventing erosion on alleys with a steep grade. Trustee Halandras stated it seemed like there are a great deal of limbs lying in yards around Town. Mr. Overton stated limb chipping was low on the project list at this time, but was started today. Discussion focused on the PW Staff having a great deal of projects for the summer and if the Town should not continue the service in the future.

Police Department: Chief of Police Bob Hervey stated for the month of May there were 264 calls, with 12 Traffic Summons and 6 Criminal Summons. He relayed a special thanks to Officer Severson and Lieutenant Stubblefield for making two felony arrests, with one involving a felony theft. He also added the PD was getting ready of the upcoming July 4th activities.

Planning Department: Town Planner Anna Smith stated there had been many inquiries regarding variances for fences or accessory structures such as sheds and carports, as well as inquiries regarding subdividing of parcels. She stated the Fairfield building had commenced remodeling, finished the asbestos removal and was in construction stage. She added the Town should have an updated Town map soon for the Board to review. Mayor Etheridge inquired if the map was something done every few years, with Planner Smith explaining there were areas in the Town which had been annexed, subdivided, and the zoning had changed and the map had not been kept consistent with actual on the ground changes.

PUBLIC PARTICIPATION

None

NEW BUSINESS

Request from Todd Morris concerning Town donation for 4th of July Fireworks Display.

Board discussion focused on Mr. Morris attendance at a BOT meeting the previous fall during the budget process; to request funding from the Town for the July 4, 2010 fireworks display and that the Board had budgeted funds in a line item for 2010 in the amount of \$3,000.00 for the request. The Board concurred to honor the request.

Request from Columbine Home Health Inc. for 3 Special Events liquor license permits, during the Range Call Celebration, all at designated locations on the Rio Blanco County Fairgrounds, 700 Sulphur Creek Rd. as follows: Location 1: July 2, 2010 through July 4, 2010 Rodeo, Grand Stands

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Location 2: July 2, 2010 through July 3, 2010 Indoor Arena for Barn Dances

Location 3: July 3, 2010 Concert Area (baseball field)

Town Clerk Lisa Cook stated Tom Boas from Columbine Health was present and has been the licensee for the event since 2005. Clerk Cook outlined where the events would be held as well as dates and times. She stated the application was complete; the event staff had received the required trainings and Staff recommended approval. Mayor Etheridge asked for questions or comments with Mr. Boas adding some information regarding the events. He also added a young woman would be collecting aluminum cans from the events to be used to raise funds for a new playground at the fairgrounds. Trustee Halandras inquired if Columbine Health would be making a donation for the fireworks display with Mr. Boas replying yes; a donation of \$1,000.00 would be made to the fire department later in the week. Trustee Gerloff inquired as to the reason for three separate permits. Clerk Cook explained three separate permits were required because of the three different locations at the fairgrounds.

A motion was made by Trustee Halandras to approve the request from Columbine Home Health Inc. for 3 Special Events liquor license permits, during the Range Call Celebration, at designated locations; Location 1: July 2, 2010 through July 4, 2010 Rodeo, Grand Stands; Location 2: July 2, 2010 through July 3, 2010 Indoor Arena for Barn Dances; Location 3: July 3, 2010 Concert Area (baseball field) on the Rio Blanco County Fairgrounds, 700 Sulphur Creek Road, seconded by Trustee Strate All ayes, motion carried.

Appointment to Planning Commission to fill vacant seat.

Planner Smith stated Gary Hindman's position was up for re-appointment; explaining that he didn't seek reappointment due to moving out of town. She went on to say one Letter of Interest was received from Mr. Oran Rundberg for the open vacancy, who was present. Trustee Omer inquired how often the Planning Commission met with Planner Smith stating the second and fourth Monday of the month if there were any applications. Mayor Etheridge thanked Mr. Rundberg for his letter of interest and willingness to serve on the Planning Commission.

A motion was made by Trustee Gerloff to approve the appointment of Oran Rundberg to the Planning Commission, seconded by Trustee Cook. All ayes, motion carried.

Request from Rio Blanco Herald Times for Town to participate with an ad in the 125th Annual Range Call Celebration Commemorative Program.

Administrator Day stated she had received an email from the RB Herald Times inquiring if the Town would be interested in submitting an ad for the 125th Range Call Anniversary Program. She stated the funding would come out of Community Development if the Board approved. Trustee Halandras inquired if it was an ad for the paper or a program with Day replying it was a program, but it might be going in the paper as well. Discussion focused on the newspaper asking the Town to run an ad for the County's anniversary and having an ad for the Town's 125th Anniversary. Trustee Omer inquired if there was a recommendation about the size of the ad with Mayor Etheridge stating she would like to see an ad priced around \$300.00; adding the Town would like to show support but since the Town is local government, the ad should include the logo, perhaps also welcoming those attending Range Call. The Board concurred to have a ¼ page ad for the 125th Annual Range Call Celebration, featuring the Town logo and a statement welcoming people to Meeker.

Approval of Ute Park Permit for Range Call to hold an Archery Shoot during the Range Call celebration. Park permit dated from Monday, June 28, 2010 to July 6, 2010 to allow time to mobilize and de-mobilize.

Day stated a motion was required to authorize the Mayor to sign the permit, explaining she didn't have the original permit with signatures yet but the Board had a copy for review. Attorney Viscardi stated it was the same agreement used in the past for other events held at Ute Park, and outlines the property location and what the permit encompassed. Trustee Halandras inquired if the area would be mowed as it is normally hayed. Day stated she was out there with the event planners recently and didn't think that they would be mowing unless there was a problem with the targets and if needed would mow it themselves. Trustee Halandras inquired if a fee would be charged with Day explaining the Town hasn't charged a fee, in the past, for new events for the first couple of

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years as it helps events get started, but they do have to provide insurance. Discussion focused on how long the archery event has taken place, where it had been held in the past, the time period in the permit, and how many participants were expected to attend.

A motion was made by Trustee Gerloff to approve the Ute Park Permit for Range Call to hold an Archery Shoot during the Range Call celebration, with the Park permit dated from Monday, June 28, 2010 to July 6, 2010, and authorize the Mayor to sign the agreement, seconded by Trustee Strate. All ayes, motion carried.

MAYOR’S REPORTS

None

MANAGER’S REPORTS

Discussion concerning scheduling capital projects workshop in July – 2nd meeting of the month. Day inquired of the Board if they would be willing to schedule the Capital Projects tour before the second BOT meeting in July? Discussion focused on having the board meeting and then the tour, how it had been done in the past, concentrating on projects in Town and not going out to the well fields as done in the past. The Board concurred to do the Capital Projects tour prior to the July 20, 2010 BOT meeting.

ATTORNEY’S REPORTS

None

OTHER TOWN BOARD BUSINESS

None

EXECUTIVE SESSION

A motion was made by Trustee Halandras to move into an Executive Session pursuant to C.R.S. 24-6-402 (4)(c) regarding confidential matters regarding a criminal investigation undertaken in the future by or in conjunction with the Meeker Police Department, seconded by Trustee Gerloff. All ayes, motion carried.

Attorney Viscardi called the regular meeting back to order and stated if any Board member felt the Executive Session had strayed from the topic to let it be known for the record. No comments noted.

ADJOURNMENT

Mayor Etheridge adjourned the meeting at 8:24 p.m.

Mandi Etheridge, Mayor

Attest:

Lisa Cook, Town Clerk