

The Regular Meeting of the Meeker Town Board was held Tuesday, June 16, 2009 at Town Hall.

Members Present	Mayor	Etheridge
	Trustees	Halandras Gerloff Mills Omer Strate
	Absent	Waldref
Town Staff Present	Administrator	Day
	Attorney	Viscardi
	Planner	Smith
	Chief	Hervey
	Clerk	Cook
	Liquor Clerk	Sizemore
Citizens Present	Columb. Home Health	Tom Boas & Kim Oliver
	Los Koras Restaurant	Clelia Perea & Marisa Martinez
	Rio Blanco County Chamber of Comm.	Pat Hooker Ellene Meece & David Cole
	Applicant	Rebecca Jensen
	Colorado CPA Svc.	Marlo Coates
	ERBM Rec. District	Joe Nieslanik Scott Pierson
	RB Herald Times	Niki Turner
		Jerry Belland Jackie Brennan Joe & Kelly Conrado David Meece

#### **CALL TO ORDER**

Mayor Etheridge called the meeting to order at 7:00 p.m.

#### **ROLL CALL**

All Board members were present with the exception of Trustee Waldref.

#### **APPROVAL OF THE AGENDA**

Mayor Etheridge asked for changes to the agenda. Manager Day stated she would have a few items that can be discussed during approval of the vouchers. A motion was made by Trustee Halandras to accept the agenda as presented. Second by Trustee Omer. All ayes. Motion carried.

#### **APPROVAL OF THE PREVIOUS MINUTES**

A motion was made by Trustee Gerloff to approve the minutes of June 2, 2009 as presented. Second by Trustee

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Strate. All ayes. Motion carried.

**APPROVAL OF VOUCHERS**

Mayor Etheridge commented on how nice the flowers at Town Hall look and thanked staff for planting them and cleaning up the outside of the building. The Mayor also commented on the payment to White River Aggregates for gravel, stating the alleys look great, while informing the Board that she had received a call from a citizen concerning a north/south alley full of ruts and a sand bar at the intersection made from the rain and asked what kind of service the Town can offer to fix the situation. Manager Day replied that Public Works was in the process of grading the alleys before applying mag chloride and it should be taken care of during that process. Mayor Etheridge asked if the payment to Mobley Construction for the work done to the Pow Wow dance ring and addition of the RV spaces was the last of the work the Pow Wow committee had asked the Town to do? Day replied that it was, and that Mr. Mobley had completed the dirt work with minimal exposure. Trustee Mills made a motion to approve the revised vouchers dated June 16, 2009. Second by Trustee Halandras. All ayes. Motion carried.

Manager Day informed the Board that it is CIRSA's recommendation to have a Memorandum of Understanding (MOU) between the Town and other agencies Police Officers who work for the Town during the Range Call festivities and asked the Board's permission to approve the MOU once Attorney Viscardi has revised it. Viscardi explained that MOUs have been used in the past and the requirement is mandated by State Statute that worker's compensation insurance is the burden of the requesting agency. The MOU will provide payment be made directly to the agency (not the officer's) and the mechanism to make the payment by invoice.

Trustee Omer asked if the MOU will impact the Town's worker's compensation premiums. Manager Day replied there may be an increase to our premium, but the officer's wages are already included and budgeted for when renewing the policy. Trustee Mills thought it would be the agency's responsibility to pay for their own policy. Viscardi reiterated that State Statute puts the obligation on the requester's back. Trustee Gerloff stated he felt this was slighting the officers as they could probably make more money if they came on their own. Day replied that \$55 per hour was a cost estimate the Town received from one of the agencies, and that the officer's would probably be paid at overtime wages. Trustee Omer requested that if there is an impact on the Town's premium that Manager Day informs the Board. Day explained that the deputy's salaries are included in the premium worksheet. Trustee Gerloff asked if the Town's liability insurance company is saying they can't cover the officers. Day replied that they can, but the Town would have to pay a complete year of premium for each of the officers that work, with the MOU their liability insurance protects their officers. Trustee Gerloff asked if the agreement will cover any other events or times of year and if the Town has had a similar MOU with the Sheriff's Department. Viscardi replied that it will cover other situations as it is not date specific, and the Town had an MOU with the Sheriff's Dept. last year. Chief Hervey added that the department will end up having to do this with all agencies we deal with within the next few years.

Hearing no further discussion, Mayor Etheridge asked for a motion to approve the Memorandum of Understanding with the City of Craig with noted changes. Trustee Mills made the motion. Second by Trustee Strate. All ayes. Motion carried.

Manager Day stated that County Administrator, Pat Hooker, had informed her about an available grant for Police Departments and that she had applied for the grant in the amount of \$10,388 for equipment. Chief Hervey explained the equipment is for drug and narcotics surveillance and it can be used by the Sheriff's Office as well. Day stated that if the Town is awarded the grant, it will need to be brought before the board and the public for their input.

**PUBLIC PARTICIPATION**

Mayor Etheridge informed the audience that the workshop, following the meeting, to discuss recommended

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revisions to the Meeker Municipal Code has been postponed until July 7<sup>th</sup>. There was no public participation.

**NEW BUSINESS**

***Request from Columbine Home Health, Inc., for special events permit to serve liquor at the RBC Fairgrounds Grandstands July 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, the Fairgrounds indoor arena on July 3<sup>rd</sup> and 4<sup>th</sup> and the Baseball field on July 3<sup>rd</sup>, 2009 for the concert only, during the annual Range Call Celebration.*** Liquor Clerk Sizemore introduced the applicants, Tom Boas and Kim Oliver, then explained the special events permit application was to serve alcohol during the Range Call Events on July 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup>; all fees were paid and the application was complete except for the certificate of insurance which will come before the event. Trustee Halandras commented that Mr. Boas and his crew have worked well in the past. Mr. Boas thought it would be the 5<sup>th</sup> year they have served and felt that the incidents have been kept to a minimum with no problems with his servers being brought to his attention. Mr. Boas explained that the license would cover the same location, as in the past, with the addition of licensing the small parking area between the arena and the ball field to allow people to go outside to smoke and take their beer, the area will also be covered by liability insurance, Bill Jordan will put up panels around the area and it should make it easier for people to move between the ball field and the arena during the concert without violating the license. Mr. Meece asked what the serving container would be, Mr. Boas replied it would be 12 oz. cans this year as a lot of product was lost last year with the kegs from being shook up. Mr. Meece then asked if there would be recycling, with Mr. Boas replying there will be containers present and the county crew will take care of the trash. Mr. Meece suggested a youth group may be interested in recycling the aluminum cans. Mr. Boas suggested any interested parties contact the Town.

Trustee Halandras made the motion to approve the Special Events Permit for Columbine Home Health, Inc. to serve alcohol at the RBC Arena and Ball Field on July 3<sup>rd</sup> and 4<sup>th</sup>, and at the Grandstands on July 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup>. Second by Trustee Strate. All ayes. Motion carried.

***Request from Los Koras Mexican Restaurant Bar LLC, 173 1<sup>st</sup> St. for a temporary Tavern Liquor License.*** Liquor Clerk Sizemore addressed the board explaining the temporary license will allow the business to serve alcohol until the Transfer of Ownership application can be considered by the Board. Clerk Sizemore introduced the owner as Clelia Perea and Marisa Martinez as the registered manager, adding the temporary application was in order and will be good for 90 days during the transfer of ownership procedure and that it is staff's recommendation to approve the temporary license.

Mayor Etheridge asked if there were any questions and hearing none called for a motion. Trustee Mills made the motion to approve the Temporary Tavern Liquor License for Los Koras Mexican Restaurant Bar LLC. Second by Trustee Gerloff. All ayes. Motion carried.

***Request from Meeker Chamber of Commerce for additional funding assistance for the flower pot project.*** Ellene Meece of the Chamber explained that a more permanent, concrete pot will be used instead of the whiskey barrels as in the past, and the new pots including flowers and paying someone to water them cost \$300 per pot. Funding for the entire project is \$4800, to date the Chamber has raised \$2300 and they were asking the Town for \$2500 to complete the entire project. Trustee Halandras asked if these pots will be picked up every fall. Ms. Meece replied that they will be placed on private property so they can be left, but they could be moved if they have to be. Trustee Halandras commented that the pots can't be left on the sidewalks due to snow removal. Ms. Meece explained that they will be placed in different locations than in the past so the snow removal shouldn't be an issue and that the plan is to add more pots every year.

Chamber Director David Cole added that one of the components to introduce a new plan was that some of the adopted pots were taken very good care of and others not, and hiring a professional to care for them is part of the \$300 cost. Mr. Cole stated that he expects more money to come in for the project and it will be earmarked specifically for the project next year, hoping it to be a much more viable program in the long term. Trustee Omer clarified the cost of \$300 per pot included the pots, flowers and maintenance, Mr. Cole replied that was correct.

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Mayor Etheridge asked about other funding received, Ms. Meece replied that approximately half has come from businesses and the focus will be on Main and Market Streets.

Trustee Halandras stated that the Town has increased the funding to the Chamber every year, and that last year there was a substantial increase, he thought with the understanding the Chamber would be on their own for additional funding. Mr. Cole responded that was the reason they were there, because the generosity of the Town and the Lodging Tax Board is why the Chamber is able to do the things we are doing, and the funding from the Town is being well spent and we are asking for seed money to help implement the project for this year, with any money to come in later put toward next year. Mayor Etheridge stated the Town provides substantial funding to the Chamber and this is strictly a separate request for funding, usually the Town doesn't receive requests in this large amount from the line item of Community Improvement and a \$2500 donation to that project would deplete that line item very quickly, adding she would like to see the project primarily funded by the businesses. Mr. Cole responded that any amount the Board feels appropriate would be appreciated.

Mayor Etheridge asked for other comments, then recommended the Town donate \$300 to the project and suggested the Chamber come back in the fall for budgeting purposes next year. Trustee Halandras made a motion to approve a \$300 donation to the flower pot project from the Community Improvement line item. Second by Trustee Omer. Aye: Gerloff; Halandras; Omer and Strate. Abstain: Mills. Motion carried.

***Consideration of Planning Commission recommendation for special review uses:***

***1. Consideration of the Planning Commission recommendation concerning a request from Rio Blanco County for approval of a Special Review Use permit for County administrative offices to be located in the old library location at the Fairfield Center, 200 Main St., with business days of Monday through Friday.***

Planner Smith gave the staff report as follows: The subject property is located at 200 Main Street (Lots 1-6 and Lot A, Block 15, Town of Meeker).

Rio Blanco County is requesting a Special Review Use for County administrative offices in the old library location at the Fairfield Center (200 Main Street) with the business days of Monday through Friday.

Located within the Transitional Central Business (TCB) zoning district, the Fairfield Center has been utilized and continues to be utilized as a community center, library, class rooms, public meetings location, special events, senior meals, etc. for many years dating back to at least the late 1970s, with the exception of the library. With the relocation of the library to 490 Main Street, Rio Blanco County is now seeking to remodel the old library area in the Fairfield Center for County administrative offices for the RBC Commissioners, Administrator, Attorney, Human Resources, Planning and Development, Building and Zoning, Environmental Health, GIS, and Veterans Affairs. Per 18.1.122 of the Meeker Municipal Code, "office for the conduct of a business or a profession" is considered a special review use within the TCB district. Located on site are three parking areas: one to the east of the Fairfield Center and two to the south of the Center, for a total of 44 striped parking spaces, including 7 handicap accessible spaces (in addition, there are two other parking lots located elsewhere on the property, primarily serving the Fairfield senior apartments, located on the south-easterly portion of the property). Town staff has determined that, based on the higher parking criteria for a library use in the previous Town parking code compared with the current parking requirements for office use, there is sufficient parking to accommodate the requested Special Review Use for County administration offices.

The other uses of the Fairfield Center and the property, in general, bear consideration when considering the parking needs of the entire facility. One continuing use of the Fairfield Center is that it serves as the venue for the Mature Meekerites (M&M) meals for the senior citizens, currently held Monday, Tuesday, Wednesday, and Friday from approximately 11:00 a.m. to 2:00 p.m. The parking located adjacent to the south and west of the Fairfield Center appears to be the primary area for vehicle parking and the drop off and pick up of those attending the M&M meals. Also, this parking lot is the only one that has a van accessible handicap ramp/door providing access to the Fairfield Center. This parking lot and the doorway provide the most direct and convenient access to

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the Fairfield Center, compared to the other parking lots surrounding the Fairfield Center. Furthermore, it appears this parking lot and the overflow parking lot (abutting Market Street) may, also, provide parking for the residents of the Fairfield senior apartments.

Therefore, Town staff believes that the existing parking area and spaces south of the building should be reserved for the use by seniors and the general public. Parking for the County employees and any associated County vehicles should be restricted to the overflow parking area Market Street or to the eastern most parking spaces in the east parking lot. Staff would also suggest that 6 of the parking spaces within the overflow parking area, as well, as those parking spaces in the east parking area adjacent to the apartments, be reserved via signage for the senior apartment residents. The applicant has stated it will look into re-stripping the east parking lot in order to create additional parking spaces, if feasible. Based on Staff's onsite measurements of the east parking area, and after applying Town parking code criteria, it appears that additional parking spaces could be created onsite.

In order to avoid negatively affecting either of the handicap spaces in the south parking area, Town staff also recommends the proposed door on the south wall be relocated either on the west building wall or further east on the south building wall. The applicant has stated it is agreeable to this suggestion.

The application with supporting material was received within the required time period. The fee has been paid and the request has been advertised as mandated by the Meeker Zoning Ordinance. All of the surrounding neighbors were notified of the Commission's Public Hearing and one letter was received from Joe and Kelley Conrado. Also, at the Commission's public hearing, Kelly and Katie Conrado expressed concerns regarding the additional vehicles from the proposed use continually blocking access to their properties at 310 and 320 Main Street, as is currently the case during special events and/or meetings at the Fairfield Center. They also inquired if diagonal parking could be installed on Main Street in front of the Center in order to provide additional parking spaces for the public utilizing the Center.

On June 8, 2009, the Planning Commission recommended the Board of Trustees grant approval of Rio Blanco County's request for a Special Review Use permit for County administrative offices in the old library location at the Fairfield Center (200 Main Street) with the business days of Monday through Friday, contingent upon the following:

1. Parking spaces are reserved via signage as follows: the south parking lot is reserved for use by seniors, Fairfield senior apartment residents, and the general public; six (6) parking spaces in the overflow parking lot are reserved for use by Fairfield senior apartment residents; and parking spaces in the east parking lot immediately adjacent to the Fairfield Apartments are reserved for Fairfield senior apartment residents. Parking for County employees and county vehicles are therefore restricted to the remaining spaces in the overflow parking lot adjacent to Market Street or to the remaining spaces in the east parking lot.

Trustee Halandras asked for clarification on placement of the door on the south wall. Planner Smith replied that staff felt the proposed door on the south west corner of the building will interfere with existing handicap spaces and the applicant has agreed they will relocate the door further east or to the west. County Administrator, Pat Hooker, explained that exit will be primarily used by the Planning and Zoning Department and they are planning to take the door and vestibule out to the west corner. Trustee Halandras asked if the vestibule would create an issue with setbacks. Mr. Hooker replied they will build it on the inside of the building if it does, they want the planning and zoning employees to exit the parking lot directly to keep from tracking mud through the building.

Trustee Omer asked if the exit wouldn't require a sidewalk. Mr. Hooker replied just enough of one to come around the side of the building to the door. Trustee Omer stressed the consideration of access for emergency personnel as well as senior citizens. Mr. Hooker stated the County is amenable to moving the door to where it will work the best. Trustee Halandras asked if they would be hiring a professional architect, with Mr. Hooker replying they will be advertising Requests for Proposals. Trustee Halandras asked if Joe Conrado's parking

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concerns have been addressed. Manager Day stated she had checked with Chief Hervey and he suggested posting it as a private driveway, she also stated that diagonal parking in front of the Fairfield had been suggested and Public Works Superintendent Overton figured four to six additional spaces could be created. Mr. Conrado asked if when the striping for the parking or streets is done if the curb could be painted distinguishing it as no parking.

Trustee Omer expressed his concerns regarding parking for the residents and their access to the complex. Mr. Hooker assured the Board that their parking will not be inhibited in anyway. Trustee Omer asked where employees would park during special events occurring during the day, with Mr. Hooker replying that it is understood employees will have to park further down Main or Third Streets when this occurs.

Mayor Etheridge asked if the special review request addresses all of these issues. Planner Smith replied that it does, and the Mayor clarified that diagonal parking was not part of this request, with Planer Smith replying that was correct. Mayor Etheridge asked Mr. Conrado if his concerns were addressed, his reply was öyesö.

Trustee Gerloff made the motion to approve the Special Review Use Permit for the County administrative offices to be located in the old library location at the Fairfield Center at 200 Main Street with business days of Monday through Friday with the contingency of parking signage as recommended by the Planning Commission on June 8, 2009. Second by Trustee Strate. All ayes. Motion carried.

***Consideration of the Planning Commission recommendation concerning a request from Rebecca Jensen for approval of a Special Review Use permit to operate a home daycare facility at 830 Water St., North 150 feet of Lot 1, Block 52, Town of Meeker. The proposed hours of operation are Monday through Friday, 7:30 a.m. to 5:30 p.m., with a maximum of eight children.*** Planner Smith gave the staff report as follows: The subject property is located at 830 Water Street, North 150 feet of Lot 1, Block 52 Town of Meeker. The applicant is requesting a Special Review Use permit for a home occupation of a daycare facility with the operating hours of Monday through Friday, 7:30 a.m. to 5:30 p.m., for a maximum of eight children.

The property is located in the MR Mixed Residential zoning district and is owned by Jessie Duffy but rented by Rebecca Jensen. Included in the Special Review Use application is documentation from Ms. Duffy granting permission for the home occupation of a daycare facility at the subject property. Ms. Jensen has applied for a child care license from the State of Colorado but has not received it yet.

The Meeker Municipal Code identifies ödaycare facilityö as a Special Review Use within the MR zoning district. The daycare facility at this residence is also considered a home occupation, which also requires a Special Review Use permit. In accordance with 18.1.129(A)(VII) of the M.M.C., which states öThe home occupation shall provide additional off-street parking adequate to accommodate all needs created by the home occupation, í ö the applicant has identified the 24-ft x 40-ft graveled area in front of the garage on 8<sup>th</sup> Street as the off-street parking area, as well as the drop-off and pick-up point. Also, per M.M.C. 18.1.129(A)(I), a home occupation use öshall be conducted entirely within a dwelling or accessory building and carried on by the inhabitants living on the property and no others.ö The applicant has included a diagram outlining the areas inside her home designated for the daycare facility and does not intend to hire an employee. Additionally, M.M.C. 18.1.129(A)(IV) states: öThere shall be no advertising display or other indication of the home occupation on the premises other than a name sign, which shall be a maximum of one square foot in area.ö The applicant has stated she would like to erect a business sign for the home occupation and is aware that a permit will not be required since signs less than 2 square feet for residences do not require a permit. The adjacent land uses are single family residences to the west and east, a mobile home park to the south and The Pines, a senior living facility, to the north. The submitted application includes signatures from some of the adjacent neighbors stating no objections to the proposed home occupation of a daycare facility.

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The application with supporting material was received within the required time period and all appropriate fees have been paid. The request has been advertised as mandated by the Meeker Zoning Ordinance and all adjacent property owners were notified of the Commission's Public Hearing. No comments have been received to date.

On June 8, 2009, the Planning Commission recommended the Board of Trustees grant approval of Rebecca Jensen's request for a home occupation of operating a daycare facility at 830 Water Street, North 150 feet of Lot 1, Block 52 Town of Meeker, Monday through Friday, between the hours of 7:30 a.m. to 5:30 p.m. for a maximum of 8 children, contingent upon the following conditions:

1. The Applicant provides the Town a copy of her Colorado child care license prior to the Special Review Use permit becoming effective.
2. The Special Review Use permit is granted specifically to Ms. Rebecca Jensen and will be in effect for the period of time Ms. Jensen occupies 830 Water Street and has a valid Colorado child care license. The Special Review Use permit will be revoked by the Town upon Ms. Jensen a) closing the home daycare occupancy, b) not maintaining a valid Colorado child care license, and/or c) vacating the premises.

Mayor Etheridge asked for questions or comments. Trustee Omer asked if the limit was eight children and one provider. Applicant, Rebecca Jensen replied she may have only one infant and all other children must be over the age of two, one can apply to the state for more infants and less toddlers if they choose. Planner Smith added the State also requires a certain square footage per each child and that the State will come to inspect the premises. The applicant's mother, Jackie Brennan, explained the outside play area, and stated Rebecca will be changing her name asking if she would need to reapply. Planner Smith replied that she would only need to let the Town know.

A motion was made by Trustee Strate to approve the Special Review Use Permit from Rebecca Jensen to operate a home daycare facility at 830 Water Street, North 150 feet of Lot 1, Block 52, Town of Meeker during the hours of Monday through Friday, 7:30 a.m. to 5:30 p.m. with a maximum of eight children with the contingencies as recommended by the Planning Commission on June 8, 2009. Second by Trustee Omer. All ayes. Motion carried.

***Consideration of Resolution No. 5, Series 2009. A resolution vacating certain side lot line utility easements on the common lot lines for Lots 2, 3, and 4, Block 5, as shown on the plat of the Sage Hills Subdivision.*** Planner Smith stated all required signatures had been received from the utility companies and the resolution takes us one step closer, the ordinance will go in effect on June 27<sup>th</sup> when the Town can finalize the lot consolidation.

Mayor Etheridge asked for any comments, hearing none she called for a motion. Trustee Mills made a motion to adopt Resolution No. 5, Series 2009. Second by Trustee Omer. Ayes: Gerloff; Mills; Omer and Strate. Abstain: Halandras. Motion carried.

***Town of Meeker Annual Audit presentation for the year ending December 31, 2008 – Colorado CPA Services.*** Marlo Coates, Colorado CPA Services, introduced herself and presented the 2008 audit to the Board explaining how it was broken down. Ms. Coates stated that the Town had been given an unqualified opinion for the 2008 audit, which means it was a clean audit, everything seems to be flowing correctly. Ms. Coates stressed to the Board that they remain involved in the financial affairs of the organization to provide oversight and review functions. Trustee Omer asked if the Statement of Net Assets was shown in a new format and if the audit could show prior year totals for comparison purposes. Ms. Coates replied that she believed the format of the Net Assets is one that has been used for the past few years and that they could show the prior year totals in next year's audit. She explained that the Board needed only to accept the audit.

Trustee Strate made a motion to accept the Audit for the year ending December 31, 2008. Second by Trustee Halandras. All ayes. Motion carried.

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**Update concerning traffic study and grant request for Ute Road.** Manager Day informed the board that Stantec's cost estimate of \$1.175 million had been received last week and was significantly higher than originally thought. Day stated that at this point they have asked, and the Department of Local Affairs, DOLA, has agreed to increase our grant request to \$925,000 but it also requires match money, and Day stated she would like the Board to consider contributing \$100,000 to the match money. Day went on to say that she, Scott Pierson, Russell Overton and Jason Hightower had appeared before the County Commissioners and asked them if they would be willing to put in \$150,616 of CCITF funding. The Commissioners asked us to go back to all of the entities asking them what they wanted in CCITF funds and get letters to the effect that they would not apply or what they were going to apply for, then come back to them and they would make a decision. Day stated that she believed Jason Hightower was before the school board tonight asking them not to apply for CCITF and Day requested that the Town not apply stating the fund is way down because interest income has been significantly lower and she believed the fund was between \$400,000 and \$500,000. Day stated that she had talked to Superintendent Overton who feels the Town could skip a year from asking for CCITF although we do need to ask for Energy Impact Funding in August.

Mayor Etheridge asked what the Town would be asking CCITF/Energy Impact funds for. Day replied normally for overlay projects, however there will be a large project ahead of getting sidewalks along Sulphur Creek to the new school, but that we could request that money from DOLA instead of requesting it from CCITF. Day asked the Board if they were willing to appropriate some money from the curb and gutter project along Market Street, as this project will not happen this year because of the series of studies required, although she was not sure what they would be yet as the Town has received nothing from CDOT. Day recommended the Town contribute \$100,000 of the match, hopefully the County will contribute the \$150,000 and request \$925,000 from DOLA, who has this information with the grant matches marked "pending" and hopefully by the time we make the presentation we will know they are solid. Day also asked the Board if they would be willing to forgo requesting CCITF funding for next year, stating that if the entities applying for the grant show a collaborative effort hopefully it won't preclude others from asking for money.

Mayor Etheridge stated that in retrospect she was pleased the Town went ahead with the traffic study from a non objective party and applauded Manager Day's persistence over Ute Road which will result in a better final product which will serve all entities involved. Mayor Etheridge stated that since the Town wouldn't be using the funds from the Market Street project this year she felt it was a good transition to use the money for the Ute Road project.

Manager Day complemented the Rec. District, who will be moving their road and access, for working so well with all the other entities. Day wanted everyone to be aware that the current proposal includes a round about, which will keep the traffic flowing smoothly and is a traffic calmer, which will be very important with the pedestrian traffic, and is cheaper to construct than traffic lanes and signals. Trustee Omer asked about the cost of the box culvert, with Day replying that the cost is \$400,000 and it is part of the grant, the total of the request to Energy Impact is \$1.5 million with \$400,000 of it the school's match with the box culvert for a total of 41% match including cash and the box culvert.

Trustee Mills asked if the County's access was included in the price even though it was not on the plans. Day replied that Stantec had assured her that the access is included in the price. Scott Pierson, ERBM Rec. District, added that the whole location of the road may be constructed a little to the south because of the power lines. Trustee Omer asked if the cost of the power lines was included as well as the work Russell had talked about at a prior meeting (storm sceptor). Day replied "yes" (the power line work is included in the cost estimate) and she estimated the cost of raising the rings was \$600 each when they will really only be \$100 each, also there is a 20% contingency, which should more than cover the cost of the work to the storm sceptor even if the entire lid were replaced.

Joe Nieslanik, ERBM Rec. District, informed the Board that the Sanitation District owns one-half of the shop

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with the Rec. District and it might be of benefit to also list them as a contributor in the grant. Manager Day stated she had contacted members of the Task Force for their permission to ask for the CCITF grant and all contacted were in support. Mayor Etheridge asked if the cost of the sidewalk shown on the drawing was included in the price. Day replied that it was.

Mayor Etheridge called for a motion deciding on the financial contribution for a match to the grant and forgoing the request of CCITF funds for this year. Trustee Halandras made the motion to contribute \$100,000 as match money for the Energy Impact grant and to forgo seeking CCITF funds this August. Second by Trustee Mills. All ayes. Motion carried.

Day informed the Board that when submitting the amendment to the grant the Town was asked to co-sponsor the grant and become the fiscal agent.

**TOWN MANAGER'S REPORTS**

Manager Day reminded the Board of the workshop on Monday, June 21<sup>st</sup> to discuss the process for Ute Road. Day reported that Youthzone had asked to make a presentation to the Board, of which she informed them any funding would probably have to be in next year's budget. Day stated that she will try to schedule the Code Revisions workshop for July 7<sup>th</sup>.

**TOWN ATTORNEY'S REPORTS**

None.

**OTHER BOARD BUSINESS**

Trustee Halandras stated that he would like to see a workshop to discuss annexing Curtis Creek Industrial Park, saying that the Town wouldn't have to provide services at this time, but it would look better on a future grant application if the Town owned the property. Mayor Etheridge suggested discussing this at the next workshop or at the Capital Planning Workshop scheduled for the first meeting in August.

Trustee Mills added that cleaning up that entrance to Town would do a lot for our community.

**ADJOURNMENT OF REGULAR BOARD MEETING**

Mayor Etheridge adjourned the meeting at 9:00 p.m.

Attest:

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Mandi Etheridge, Mayor

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Lisa Cook, Town Clerk